



VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS  
AND SCIENCE COLLEGE, SALEM

A Constituent College of Vinayaka Mission's Research Foundation



Deemed to be University

Requesting Letter

From

S. Priyadarshini,  
Associate Professor,  
Department of English,  
Vinayaka Mission's Kirupananda Variyar Arts and Science College,  
Salem.

To

The Principal,  
Vinayaka Mission's Kirupananda Variyar Arts and Science College,  
Salem.

Respected sir,

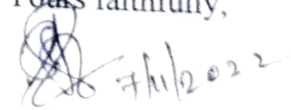
Sub: Seeking permission to conduct skill development programme on Communication Skills reg.

On behalf of, Department of English, we would like to organize skill development programme on Communication Skills on 8<sup>th</sup> November 2022 at 11.00 am to 12.00 am. Kindly give permission for conducting skill development programme on Communication Skills.

Thanking you,

  
V. Priyadarshini  
7/11/22

Yours faithfully,

  
7/11/2022

Date : 07.11.2022

Place: Salem

VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS  
AND SCIENCE COLLEGE, SALEM

A Constituent College of Vinayaka Mission's Research Foundation

Deemed to be University



Date: 07-11-2022

**Circular**

Dear Students,

This is to inform you that our college will planning to organize skill development programme on Communication Skills on 08-11-2022 at VMKVASC, periya seeragapadi village. Hereby all the Students are informed to join this program at Seminar Hall and actively participate in the Communication Skills program without fail.

Name of the Event : Communication Skills  
Date : 08-11-2022  
Venue : VMKVASC, Periyaseeragapadi

  
HoD

  
Principal

# VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



## REPORT ON COMMUNICATION SKILLS 08.11.2022

Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has conducted **Skill Development Programme on "Communication Skills"** on 08.11.2022 at 11 – 12 am. **Mr. B.Dasapprakasan**, Assistant Professor & Head, Department of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has delivered welcome Address. **Prof. Dr. V. Anbazhagan**, Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem, has delivered an Inaugural Address. Chief Guest **Dr. N. Sangeetha**, Vice Principal & Head, PG & Research Department of English, Kailash Women's College, Nangavalli, Salem has shared his view on importance of Communication. What is Communication? The word Communication is derived from, Communication is a process of exchanging ideas and information to convey the messages. The types of communication are Listening, Speaking, Reading and Writing. Listening is the first and foremost Communication Skill. It helps in learning, increases on understanding; it can improve work quality and boost the productivity. Speaking skills can separate into formal and in formal speaking Skills. Reading helps to expand the Vocabulary, several types of reading may occur in a language they are Oral, Intensive, Intensive, and Skimming & Scanning. Writing is an essential skill, Writing equips the communication and thinking skills, Activities-Based Learning, it fosters our ability to explain and refine our ideas to others. Through this students

- ❖ Improve their Listening Skill, Speaking Skill
- ❖ Utilize the Skill of Listening for better communication
- ❖ Make the learners confident and equipped readers
- ❖ Understand the process of writing and effective strategies of writing
- ❖ different modes of writing and role of Digital literacy in professional life

The program has motivated the students to develop their skills nearly 200 students from various Departments were enthusiastically participated in this "Communication Skills" program. **Ms. S.Priyadarshini**, Assistant Professor of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem concluded the session with Vote of Thanks.



VINAYAKA MISSION'S  
KIRUPANANDA VARIYAR  
ARTS & SCIENCE COLLEGE



VINAYAKA MISSION'S  
RESEARCH FOUNDATION  
(Deemed to be University under section 3 of the UGC Act 1956)

# VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE

A Constituent College of Vinayaka Mission's Research Foundation  
(Deemed to be University) (Accredited with NAAC 'A' Grade) ISO:21001-2018  
NH-47, Sankari Main Road, Periya Seeragapadi, Salem - 636 308.

Website : <http://vmkvasc.edu.in/> E-Mail: [principal.vmkvarts@vmu.edu.in](mailto:principal.vmkvarts@vmu.edu.in), Ph: 0427-2901660

## SKILL DEVELOPMENT PROGRAMME ON "COMMUNICATION SKILLS"

Organized by

Department of English,  
Vinayaka Mission's Kirupananda Variyar Arts & Science College

on TUESDAY 8<sup>th</sup> NOVEMBER 2022

VENUE: ABDUL KALAM'S SEMINAR HALL

TIME: 11.00 AM TO 12.00 PM

CHIEF GUEST



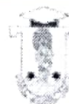
Dr. N. SANGEETHA, M.A., M.Phil., Ph.D.  
VICE PRINCIPAL & HEAD  
PG & RESEARCH DEPARTMENT OF ENGLISH  
KAILASH WOMEN'S COLLEGE  
NANGAVALLI, SALEM - 502

Mr. B. DASAPRAKASAN & Ms. S. PRIYADARSHINI  
Assistant Professors,  
Department of English, VMKVASC, Salem

Prof. Dr. V. ANBAZHAGAN  
Principal  
VMKVASC, Salem



VINAYAKA MISSION'S  
KIRUPANANDA VARIYAR  
ARTS & SCIENCE COLLEGE



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# VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE

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NH-47, Sankari Main Road, Periya Seeragapadi, Salem - 636 308.

Website : <http://vmkvasc.edu.in/> E-Mail: [principal.vmkvarts@vmu.edu.in](mailto:principal.vmkvarts@vmu.edu.in), Ph: 0427-2901660

PROGRAMME

On 8<sup>th</sup> NOVEMBER 2022 TUESDAY at 11.00 AM TO 12.00 PM

Welcome Address

Mr. B. DASAPRAKASAN  
Assistant Professor &  
Head Department of English  
VMKV Arts and Science College, Salem

Inaugural Address

Prof. Dr. V. ANBAZHAGAN  
Principal  
VMKV Arts and Science College, Salem

Chief Guest Address

Dr. N. SANGEETHA M.A., M.Phil., Ph.D.  
VICE PRINCIPAL & HEAD  
PG & Research Department of English  
Kailash Women's College  
Nangavalli  
Salem - 502

Voice of Thanks

Ms. S. PRIYADARSHINI  
Assistant Professor  
Department of English  
VMKV Arts and Science College, Salem.





V. Anon



## Requesting Letter

From

B. Dasappakasan,  
Professor and Head,  
Department of English,  
Vinayaka Mission's Kirupananda Variyar Arts and Science College,  
Salem.

To

The Principal,  
Vinayaka Mission's Kirupananda Variyar Arts and Science College,  
Salem.

Respected sir,

Sub: Seeking permission to conduct skill development programme on Communication Skills- reg.

On behalf of, Department of English, we would like to organize Skill Development Programme on Communication Skills on 18<sup>th</sup> May 2023 at VMKVASC., Periyaseeragapadi. Kindly, give permission for conducting the skill development programme on Communication Skills.

Thanking you,

Yours faithfully,

*V. Dasappakasan*  
10/5/23

*[Signature]*  
10.5.23

Date: 10.05.2023

Place: Salem

**PRINCIPAL**  
VINAYAKA MISSION'S KIRUPANANDA VARIYAR  
ARTS AND SCIENCE COLLEGE  
Sankari Main Road, (NH-47)  
Periya Seeragapadi, SALEM-636 308.

**VINAYAKA MISSION'S KIRUPANANDA VARIYAR  
ARTS AND SCIENCE COLLEGE, SALEM**

A Constituent College of  
VINAYAKA MISSION'S RESEARCH FOUNDATION  
(Deemed to be University, Salem)



**Date: 10-05-2023**

**Circular**

Dear Students,

This is to inform you that our college will conduct Skill Development Programme on Communication Skills on 18-05-2023 at VMKVASC, periyaseeragapadi village. Hereby all the Students are informed to join this program Communication Skills program without fail.

Name of the Event : Communication Skills

Date : 18-05-2023

Venue : VMKVASC, Periyaseeragapadi



VINAYAKA MISSION'S  
KIRUPANANDA VARIYAR  
ARTS & SCIENCE COLLEGE



WELCOME TO  
KIRUPANANDA VARIYAR  
ARTS & SCIENCE COLLEGE

VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS & SCIENCE COLLEGE  
KIRUPANANDA VARIYAR STREET, SALEM - 637 002

## SKILL DEVELOPMENT PROGRAMME ON "COMMUNICATION SKILLS"

Organized by  
Department of English

Vinayaka Mission's Kirupananda Variyar Arts & Science College



On Thursday 18<sup>th</sup> May 2023

Time: 11.00 AM TO 12.00 PM

Resource Person

**Dr. G. ANURADHA**, M.A., M.Sc.(Yoga), M.Phil., Ph.D.  
Assistant Professor & Head Department of English  
Sona College of Arts & Science, Salem

M. S. Dassaprakasam & Ms. S. Priyadarshini  
Assistant Professors,  
Department of English, VMKVASC, Salem

Prof. Dr. V. Anbazhagan  
Principal  
VMKVASC, Salem

VINAYAKA MISSION'S  
KIRUPANANDA VARIYAR  
ARTS & SCIENCE COLLEGE



WELCOME TO  
KIRUPANANDA VARIYAR  
ARTS & SCIENCE COLLEGE

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KIRUPANANDA VARIYAR STREET, SALEM - 637 002

VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS & SCIENCE COLLEGE  
KIRUPANANDA VARIYAR STREET, SALEM - 637 002

PROGRAMME

On 18<sup>th</sup> May 2023 THURSDAY at 11.00 AM TO 12.00 PM

Organized Address

**M. S. DASSAPRAKASAM**  
Assistant Professor & Head  
Department of English  
VMKV Arts and Science College, Salem

Organized Address

**Prof. Dr. V. ANBAZHAGAN**  
Principal  
VMKV Arts and Science College, Salem

Organized Address

**Dr. G. ANURADHA** M.A., M.Sc.(Yoga), M.Phil., Ph.D.  
Assistant Professor & Head Department of English  
Sona College of Arts & Science, Salem

Organized Address

**Ms. S. PRIYADARSHINI**  
Assistant Professor  
Department of English  
VMKV Arts and Science College, Salem

# VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



## REPORT ON COMMUNICATION SKILLS 10.02.2023

Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem. Department of English has organized "Skill development Programme on Communication Skills" on 10<sup>th</sup> February 2023 at 11.00AM to 12.00PM. Mr B.Dasappakasan, Assistant Professor and Head Department of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem delivered welcome address. Prof Dr. V. Anbazhagan Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem delivered an Inaugural Address. Dr.K.Mohanraj Assistant Professor and P.G. and Research Department of English, Vivekanandha College of Arts and Sciences for Women (Autonomous) Elayampalayam Namakkal. Bear a lecture on Communication Skills.

The session initiate with Skill Development -is a vital tool to empower pupil, to safe guard their future and overall development of an individual. Skill Development is a process of Identifying and developing the honing Skills. It is an important aspect to enhance employability in today's Globalizations. Skills determine the ability to execute the process of gaining, to achieve their goals. Gaining skills is one of the most important things to develop your work. A well-developed skill can make us master in a particular field.

Every person has a unique communication Style, the way how they interact and exchange information with others. Listening Practice, The more you Listen the More you Speak. Learning the Culture Is hard to learn the Language. Mechanical- Learning the Language through Grammar. Don't read any Grammar books, Listen alone cannot help you and Repeat construction of a Sentence, Keep your Sentences Short, clear and easy to read. Language is helping us to learn something. Every day we are speaking a language with our Mother Tongue. We don't take any effort to learn a language .He suggested -If you want to develop your communication means to read English newspapers regularly and listen short stories – story can understand language is not a problem. Follow simple expressions, write down at least five words daily it may help to develop your communication skills. 20 Faculty and 100 Students from various Departments were participated enthusiastically. The session ended with vote of Thanks by S.Priyadarshini Assistant Professor of English Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem.





# VINAYAKA MISSION'S KIRUPANANDA VARIYAR ARTS AND SCIENCE COLLEGE, SALEM



## REPORT ON COMMUNICATION SKILLS 18.05.2023

Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has conducted **Skill Development Programme on "Communication Skills"** on 18.05.2023 at 11 – 12 pm. **Mr. B. Dasaprakasan**, Assistant Professor & Head, Department of English, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem has delivered welcome Address. **Prof. Dr. V. Anbazhagan**, Principal, Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem, has delivered an Inaugural Address. Chief Guest **Dr. G. Anuradha**, M.A., M.Sc(Yoga), M.Phil., Ph.D., Assistant Professor & Head Department of English, Assistant Professor, Sona College of Arts and Science, Salem has shared his view on importance of Communication Skills. The session initiate with Skill Development -is a vital tool to empower pupil, to safe guard their future and overall development of an individual. Skill Development is a process of identifying and developing the honing Skills. It is an important aspect to enhance employability in today's Globalizations. Skills determine the ability to execute the process of gaining, to achieve their goals. Gaining skills is one of the most important things to develop your work. A well- developed skill can make us master in a particular field. Every person has a unique communication Style, the way how they interact and exchange information with others. Listening Practice, The more you Listen the More you Speak. Learning the Culture Is hard to learn the language. Mechanical- Learning the Language through Grammar. Don't read any Grammar books, Listen alone cannot help you and Repeat construction of a Sentence, Keep your Sentences Short, clear and easy to read. Language is helping you to learn something. Every day we are speaking a language with our Mother tongue. We don't take any effort to learn a language. He suggested -If you want to develop your communication means to read English newspapers regularly and when short stories – story can understand language is not a problem. Follow simple expressions, write down at least five words daily it may help to develop your communication skills. 20 Faculty and 200 Students from various Departments have participated enthusiastically. The session ended with vote of Thanks by **Ms. S.Priyadarshini**, Assistant Professor of English Vinayaka Mission's Kirupananda Variyar Arts and Science College, Salem.



*V. D. ...*

**PRINCIPAL**  
VINAYAKA MISSION'S KIRUPANANDA VARIYAR  
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Sankari Main Road, (NH 47)  
Perlya Seeragapadi, SALEM-636 308.